

# ***HAZMAT Employee Training***

## **Security Awareness Training**

When a package is delivered, make sure the package is secure. The package should be placed in an area that is secured from unauthorized access, preferably the hot lab. It should be under direct supervision when not locked in a secure location. When transporting packages, make sure the package is in a locked vehicle at all times that it is not in line of sight of the transporter.

If you are transporting packages containing hazardous materials, you must be aware of your surroundings at all times. Be sure to have doors locked; material secured, and remain in constant surveillance of your surroundings. If you receive or perceive a threat pertaining to the materials that you are transporting, notify the local authorities, the Emergency Response person on the shipping paper, and your RSO immediately. Try to move the vehicle to a secure area, away from the public or busy roadways if at all possible, unless the authorities instruct you otherwise. If you must leave the vehicle, apply the parking brake and assure that all doors are locked. Do not advertise the presence of radioactive materials unless vehicle placarding is required. Shipping papers are however, required to be on the driver seat if leaving the vehicle.

Methods to improve the security of your packages include, but are not limited to tamper-evident closures on packages. These will notify you if the package has been tampered with while out of your direct control. Blocking and bracing packages will also help prevent easy removal from the vehicle and/or loss of the package in the event of a collision or other impact of the vehicle. The proper Type A packaging, if required, will also keep hazardous materials properly secured within the package and are meant to withstand significant damage and/or impact. (See section on Packages/Containers)

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Wipes for the received package containing radioactive material exceed limits for the label indicated, you should:

- a. Call the supplier, RSO and DOT immediately
- b. Call the supplier, RSO, and the NRC immediately
- c. Quit, it's always your fault
- d. Call 911.

Security seals on received packages:

- a. Serve as a protection mechanism against tampering
- b. Are not required on "Limited Quantity" shipments
- c. Should be bulletproof padlocks
- d. Should include a dye-pack to prevent tampering.

If transporting radioactive material and you must leave the vehicle, which of the following steps must be taken in order to secure the hazardous material:

- a. Lock all doors/accesses to vehicle.
- b. Apply parking brake.
- c. Place the shipping paper, if applicable, on the driver seat.
- d. All of the above

**Printed Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_