

TITLE: ASSURANCE WRITTEN DIRECTIVE FOLLOWED

PURPOSE: To insure that the intent of the written directive was followed as required by 10 CFR 35.41.

SCOPE: Issuance of a written directive must be followed by confirmation that the explicit prescriptive directions of the written directive such as radiopharmaceutical, activity and route of administration were in agreement.

POLICY: The radiopharmaceutical, administered dosage and route of administration must be verified by the individual administering the radiopharmaceutical for agreement with the written directive. The dosage must be assayed in a calibrated dose calibrator and the result compared to the prescribed dosage in the written directive prior to administration.

Each final container (i.e., syringe) must be properly labeled to identify the radiopharmaceutical and activity.

Written directives will contain the prescribed route of administration.

The sole responsibility for assurance that the patient was properly identified and the prescriptive instructions of the written directive were followed rests with the individual (Nuclear Medicine Technologist or physician authorized user) responsible for the direct administration of the radiopharmaceutical to the patient.

Verification must be established for:

- Patient identification by at least one of the following methods:
 - Patient called by name
 - Patient spells their name
 - Patient states their Date of Birth
 - Patient states their Social Security Number
 - Patient provides positive (picture) identification
 - In-patient identification verified by wrist band
- Route of administration by comparison to the written directive.
- Radiopharmaceutical and the dose calibrator measured activity noted on the final container label must be compared to the prescribed dosage on the written directive.

If any part of the written directive or patient identification process is unclear or not understood, do not proceed until you receive guidance to rectify any questions or concerns.

After the administration, the authorized user or qualified individual under the supervision of the authorized user, must record the administered dosage, the date and their signature or initials in an auditable form, such as on the written directive itself.